

Online Parent-Teacher Interview Bookings:

- Parent Teacher Interviews will be held on **Wednesday, October 23rd, 2024** from 5:00pm to 7:00pm in the gymnasium at Assumption College School.
- Interviews are by appointment only
- **NOTE-** The **last day** to book an interview is **Monday, October 21st, 2024**

If you would like to book an appointment with your child's teacher, please complete the following steps below:

1. Click "HERE" to access the booking link or use your cellphone's camera to scan the QR code to take you to the booking link.

a) Click the staff members' name you want to book with. Staff names are sorted Alphabetically by FIRST NAME (It says optional, but this is part is mandatory -do not leave it on "anyone", and if on your phone then scroll all the way down to the Calendar)



b) Click the calendar date- Wednesday, Oct 23rd, 2024

c) Click the time you want to book (Note- only the times the staff member has available will be shown to you)

d) Enter your First and Last Name

e) Enter your email address

f) Enter the name of the student you are booking for

g) Click "Book"

You will be brought to a confirmation page where you are able to select "book another appointment" so you can book with a different staff member (as your child will have four different teachers this semester). Alternatively, you can complete the above steps again until all your appointments are selected. You will also receive a confirmation email to the email address you inputted.

We look forward to meeting with you!